



**Part I Permit Application Form
Bureau of Air Quality**

Please Refer To Instructions On Back Before Completing This Form

1. Air Permit Number for Existing Plant: _____
2. Company Name for Permit: _____
3. Mailing Address: _____
City: _____ State: _____ Zip Code: _____
4. Plant Location (Street or Highway): _____
City: _____ State: _____ Zip Code: _____ County: _____
5. Person to Contact: _____ Phone No: (____) _____
6. Standard Industrial Classification (SIC) Code for Plant: _____
7. Attach the following applicable part(s) for each emission source:
 - A. Number of Fuel Burning Applications (Part IIA): _____
 - B. Number of Process Applications (Part IIB): _____
 - C. Number of Incinerator Applications (Part IIC): _____
 - D. Number of Asphalt Plant Applications (Part IID): _____
 - E. Number of Dry Cleaner Applications (Part IIE): _____
 - F. Number of Concrete Batch Plant Permit Applications (Part IIF): _____
 - G. Number of Storage Vessel Permit Applications (Part IIG/Part IIGa): _____
8. **Application Type:** ☐ Operating Renewal Existing Sources Construction Date: _____
☐ NEW Construction Start Date: _____ Finish Date: _____
9. Signatures:

I certify, to the best of my knowledge and belief, that no undesirable levels of air pollutants will be created and no applicable standards and/or regulations will be contravened or violated. I understand that any statements and/or descriptions which are found to be incorrect may result in the immediate revocation of any permit issued pursuant to this application.

Company Official Signature Title/Position Date

I have placed my signature and seal on the engineering documents submitted, signifying that I accept responsibility for the accuracy of this application as it pertains to DHEC Air Pollution Regulation 61-62.

Professional Engineer Signature S.C. Registration No. Date

If the consultant or professional engineer that prepared this application desires a copy of issued permit(s), please complete the information below.

Name/Consulting Firm: _____

Address: _____ City: _____

State: _____ Zip Code: _____ Phone No.: _____

*****INCOMPLETE APPLICATIONS WILL BE RETURNED*****

PART I PERMIT APPLICATION INSTRUCTIONS FOR COMPLETING

PURPOSE:

To obtain the information needed to process applications for air permits and to maintain these permits. The information requested is used to determine whether a source must meet State and/or Federal Regulations and if the source is capable of achieving the applicable standards.

EXPLANATION AND DEFINITION:

In order to obtain a permit, the source must first complete and submit a permit application form. The following items must be submitted along with application forms to be considered complete. ***INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.***

1. Plot plan, to scale, of proposed facility showing property lines.
2. BAQ Air Toxic/Modelling Questionnaire(s) for each emission point.
3. Flow diagrams of processes that create air emissions.
4. Calculations and vendor data to support emission rates.
5. Other necessary information requested by BAQ in pre-application meeting.
6. A written narrative of the proposed construction project.

According to DHEC Regulation 61-72, permits issued by this Agency are not valid until 15 calendar days after permit issuance, to allow for the appeal of permit by any group of citizen(s). ***Therefore, construction activity may not begin according to Regulation 62.5, Standard NO. 7., Part K, until construction permit has been issued and 15 days has passed with no appeal of permit.***

Item By Item Instructions: (Type or print using ink, **NO PENCIL PLEASE.**)

1. List the 8 digit S.C. Air Permit Number, if construction will take place at an existing plant. For Greenfield (i.e. New) sites, leave blank.
2. Company name for permit.
3. Company mailing address (address/city/state/zip code) to which the permit will be sent.
4. Geographic location of plant; include street, city, state, zip code and county.
5. Company contact person knowledgeable about permit application, and their telephone number.
6. SIC Code (four digit) for primary plant activity (company's major product) from Standard Industrial Classification Manual.
7. Include an appropriate Part II form for each type of permit needed.
8. Please check which type of application submitted and provide the corresponding information requested.
9. A responsible company official's signature is required. A professional engineer's signature and seal, who is registered in South Carolina, is necessary. ***Lack of these signatures will cause the application to be deemed incomplete and will not be processed further.***

OFFICE MECHANICS AND FILING:

Application forms with original signatures and one copy should be submitted to: Engineering Services Division Director, Bureau of Air Quality, 2600 Bull Street, Columbia, South Carolina, 29201. Applicant should keep a copy of the signed applications. If you have any questions, please contact any permit staff member of the Engineering Services Division at the following: Phone Number (803) 898-4123 or Fax Number (803) 898-4079. In accordance with retention schedule HEC-AQC-3 break file at the end of each fiscal year, retain within the Agency for five additional years and then destroy.